



2019 Community Investment Micro Grant Application Deadline: 4:00 p.m., January 31, 2019

Carolina Foothills Federal Credit union supports community-based organizations in their efforts to break down barriers, enable people to fully participate as local citizens, and provide opportunities to help families achieve economic success and a better quality of life. The projects we fund give special consideration to low-income working families.

COMMUNITY INVESTMENT FOCUS

We welcome grant applications related to the following focus areas:

- **Community and Household Economy**—activities, programs and initiatives designed to improve the economic well-being of our local community and its citizens. Examples include poverty reduction, affordable housing, and financial education.
- **Health and Human Services**—activities, programs, and initiatives that contribute to an individual's functioning in the local community addresses or prevents the onset of social, psychological or physical problems or disabilities; or extends an individual's ability to be independent or productive in our local community.
- **Arts and Culture**—activities, programs and initiatives that increase access to and promotion of the arts and the development and enhancement of cultural identities in the local community. Examples include arts programs, cultural diversity initiatives, and cultural events.

GRANT CRITERIA

Applications will be assessed on the extent to which they meet the following criteria:

- Requesting entity must be a not-for-profit organization
- The project must clearly align with Carolina Foothills' community investment focus
- The requesting entity must demonstrate organizational capacity to complete the project
- The project must benefit the community served by Carolina Foothills (Cherokee, Greenville or Spartanburg Counties)
- The requesting entity must clearly identify the project's expected results
- The project must recognize and support the diversity of individuals, groups and communities
- The project must encourage innovation through new approaches, new models, and new ways of making change for individuals in Carolina Foothills service area
- The project must promote collaboration and partnerships through mobilizing and facilitating individuals, groups, and communities to work together toward sustainable economies
- The project must permit the opportunity to leverage additional funding and community resources

Applications with any of the following characteristics will not be considered:

- Political parties or affiliated activities
- Grants to individuals
- Grants to cover operating expenses, deficit funding, or retroactive funding
- Organizations that have been in operation for less than 2 years
- Grants for projects that promote religious beliefs or religious activities
- Organizations or projects that discriminate against any race, religion, age, gender, sexual orientation, or national origin



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All applicants are required to complete our 2018 Community Investment Grant Application. Completed applications must be submitted to Carolina Foothills FCU by deadline listed above. We may request applicant meet with CFFCU to provide additional information.

Submit to:

Carolina Foothills Federal Credit Union
 Attn: Community Micro Grants Program
 520 North Church Street
 Spartanburg, SC 29303
 (864) 585-3896 (FAX)

1. ORGANIZATION INFORMATION

Name of Organization: _____

Primary Contact: _____

Mailing Address: _____

Telephone: _____

Email: _____ Website: _____

Federal Tax Exemption Classification: _____

Name of Organization's Primary Banking Relationship: _____

2. ORGANIZATION PROFILE

List mission, goals, and objectives of your organization: _____

Years in operation: _____ Number of Employees: _____ Number of Volunteers: _____

List the organization's Board of Directors: _____

3. FUNDING REQUEST (maximum of \$2,500 per grant award)

Amount requested: \$ Total annual budget for this project: \$

Purpose of request (choose one): New Program Existing Program

If additional funding is needed, please indicate how much funding has been committed and by whom:

4. OBJECTIVE DETAILS (include as an attachment)

1. State the project start date and end date
2. Describe the objective (specific, measurable, and attainable)
3. Describe how you determined the need for this objective
4. Describe how you plan to achieve the objective (include action plan and timeline)
5. Describe the specific indicators that will be used to measure the impact of meeting the objective

6. or specific programs/projects, indicate the problem-related outcomes to be achieved and describe the population(s) and geographic areas(s) to be served
7. Describe how the project supports existing projects in the community *(if applicable)*
8. Demonstrate organizational capacity to carry out the objective

5. EVALUATION (include as an attachment)

Your evaluation should include qualitative information, quantitative information, and an examination of approach used.

1. Describe how you will know that your organization has achieved or is achieving the stated objective.
2. If this is an ongoing project, describe how you will ensure its sustainability in the future.

6. FINANCIALS (include as an attachment)

1. Attach a copy of your organization's most recent Audited Financial Statements.
2. List all of your organization's public and private funding sources for this project.
3. Include the budget for this project.

7. PARTNERSHIPS (include as an attachment)

1. List all collaborating community groups, agencies, stakeholders, or individuals involved with this project.
2. Explain how Carolina Foothills Federal Credit Union can support or be involved in this project.
3. List any current Carolina Foothills Federal Credit Union employees involved with your organization.
4. Describe how Carolina Foothills Federal Credit Union support for this project will be recognized.
5. Describe any volunteer opportunities associated with this project and/or your organization for Carolina Foothills Federal Credit Union employees.

6. RELEASE

Grantees will be required to sign a photo/story release allowing Carolina Foothills Federal Credit Union to share the story, images, and footage of grantee facilities, employees, volunteers, program participants, etc. in its impact reporting and marketing materials.

*This grant request is being submitted with the knowledge and authorization of the Board of Directors of _____
_____ (name of organization). If this grant is approved, a progress summary will be
delivered to Carolina Foothills Federal Credit Union 12 months after funds are received.*

Board President/Chair Name: _____

Signature: _____ Date: _____